

SENIOR PSYCHOLOGIST, CORRECTIONAL FACILITY (SPECIALIST)



SENIOR PSYCHOLOGIST, CORRECTIONAL FACILITY (SUPERVISOR)

California
Department of Corrections
and Rehabilitation

TRAINING AND EXPERIENCE ASSESSMENT

Read instructions carefully

This Training and Experience Assessment will provide you with an opportunity to demonstrate significant aspects of your qualifications for Senior Psychologist, Correctional Facility (Specialist) and Senior Psychologist, Correctional Facility (Supervisor) with the California Correctional Health Care Services and Department of Corrections and Rehabilitation (CDCR). The eligible list resulting from this examination process will be used by CDCR facilities statewide to fill their existing positions. A "Conditions of Employment" form is included in this Training and Experience Assessment that will allow you to select the location(s) and the time base(s) for which you are interested in working.

This Training and Experience Evaluation will account for 100% of the weight of your examination for this classification. Therefore, please be sure to follow the instructions carefully as missing or incomplete information may delay the processing of your examination.

Work Phone Number:	
Home/Cellular Phone Number:	
In order to expedite the hiring process phone numbers are required	
Address:	
Social Security Number:	
Candidate's Name:	

I certify that all the statements I have made in this application are true and correct.

FILING INSTRUCTIONS:

Please submit your Training and Experience Assessment, along with a standard State Application Form, STD. 678 as follows:

or

By mail:
California Correctional Health Care Services
Selection Services Section
P.O. BOX 4038, Suite 350
Sacramento, CA 95812-4038

In person:

California Correctional Health Care Services Selection Services Section 501 J Street, Lobby Drop Box Sacramento, CA 95812

SENIOR PSYCHOLOGIST, CORRECTIONAL FACILITY (SPECIALIST) SENIOR PSYCHOLOGIST, CORRECTIONAL FACILITY (SUPERVISOR)

Training and Experience Assessment

Name:	

MINIMUM QUALIFICATIONS

Each candidate must meet the minimum qualifications as of the date his/her Training and Experience Assessment is received. If not, the candidate's application in the examination process will be rejected and his/her Training and Experience Assessment will not be scored. Please ensure that your State application (STD. Form 678) clearly indicates your education, experience and licensure information reflective of the minimum qualifications for this examination process as stated below:

Senior Psychologist, CF Specialist:

<u>License</u>: Possession of a valid license as a Psychologist issued by the California Board of Psychology and possession of an earned Doctorate Degree in Psychology from an educational institution meeting the criteria of Section 2914 of the Medical Board of California's Business and Professions Code.

Individuals who do not qualify for licensure by the California Board of Psychology or who are in the process of securing this license will be admitted into the examination and may be appointed, but must secure a valid license within three years of an appointment or the employment shall be terminated. For persons employed less than full time, an extension of a waiver of licensure may be granted for additional years proportional to the extent of part-time employment, as long as the person is employed without interruption in service, but in no case shall the waiver exceed five years.

(Unlicensed individuals who are recruited from outside the State of California and who qualify for licensure may take the examination and may be appointed for a maximum of two years at which time licensure shall have been obtained or the employment shall be terminated. Additionally, they must take the licensure examination at the earliest possible date after the date of employment.)

Senior Psychologist, CF Supervisor:

<u>License:</u> Possession of a valid license as a Psychologist issued by the California Board of Psychology **and** possession of an earned Doctorate Degree in Psychology from an educational institution meeting the criteria of Section 2914 of the Medical Board of California's Business and Professions Code.

Individuals who do not qualify for licensure by the California Board of Psychology or who are in the process of securing this license will be admitted into the examination however, applicants must first secure a license to practice as a psychologist in California before they will be eligible for appointment.

and

Experience Required for both the Specialist and the Supervisor

Either

- 1. One year of experience in the California state service performing the duties of a Psychologist Clinical, Correctional Facility or Staff Psychologist (any specialty); **or**
- 2. Two years of postdoctoral, post internship experience in the practice of psychology involving assessment and treatment and either training, research, consultation or program-planning in mental health.

Name:	·		
1. Do you possess a Doctorate Degree in Psy of Section 2914 of the Medical Board of Califo			ting the criteria
□YES			
Indicate Educational Institution			
Name No	City	State	
2. Do you possess a valid license as a Psycho	ologist issued by	the California Board of Ps	ychology?
☐ YES License Number	Expiration Data		
□ NO	Expiration Date		
3. If you do not possess a valid license as a F are you willing to secure the required license			
☐ YES			
☐ NO (If you answer "No," your application will r	not be accepted fo	r this examination.	
Note to applicants who are not licensed: If transcripts to: California Correctional Health 95812-4038, Attn: Senior Psychologist, CF (S	n Care Services, I	P. O. Box 4038, Suite 350,	

JOB REQUIREMENTS		
The following are job requirements. Please indicate your willingness to com requirement listed. (Please note, if you are unwilling or unable to comply with any requirements, you will be eliminated from further consideration in the examination process.)		•
1. Are you willing to work at correctional facilities and/or parole outpatient clinics in the Department of Corrections and Rehabilitation?	Yes	□No
2. Are you willing to treat inmates in a professional, ethical, and tactful manner?	Yes	☐ No
3. Are you willing to treat youthful offenders in a professional, ethical, and tactful manner?	Yes	☐ No
4. Are you willing to treat parolees in a professional, ethical, and tactful manner?	Yes	☐ No
5. Are you willing to work among inmates including some who may be mentally ill, developmentally disabled, potentially dangerous, or sex offenders?	Yes	☐ No
6. Are you willing to work among youthful offenders including some who may be mentally ill, developmentally disabled, potentially dangerous, or sex offenders?	Yes	□No
7. Are you willing to work among parolees, including some who may be mentally ill, developmentally disabled, potentially dangerous, or sex offenders?	Yes	□No
8. Are you willing to work with inmates who may be infected with contagious diseases such as Hepatitis C, or HIV/AIDS?	Yes	☐ No
Are you willing to work with youthful offenders who may be infected with contagious diseases such as Hepatitis C, or HIV/AIDS?	Yes	□No
10. Are you willing to work with parolees who may be infected with contagious diseases such as Hepatitis C, or HIV/AIDS?	Yes	□No
11. Are you willing to abide by and adhere to institutional safety and security policies?	Yes	☐ No
12. Are you willing to abide by and adhere to parole outpatient clinic safety and security policies?	Yes	☐ No
13. Are you willing to promote positive, collaborative, professional working relations among co-workers and peace officers?	Yes	□No
14. Are you willing to comply with tuberculosis screening requirements?	☐ Yes	☐ No
15. Are you willing to work around peace officers armed with chemical agents and/or weapons?	Yes	☐ No
16. Are you willing to wear protective clothing and apparatus as required?	☐ Yes	☐ No
17. Are you willing to abide by and adhere to the institutional/outpatient clinic dress code?	Yes	□ No
18. Are you willing to complete on-going education specific to licensure, and required in-service training (IST)/on-the-job training (OJT)?	Yes	□No

Name: ___

LICENSES/MEMBERSHIPS/QUALIFICATIONS	
Please indicate if you possess any of the following licenses, memberships, and/or qualification marking the appropriate box(es):	ations by
19. Valid license as a Psychologist in California or another State.	
20. Medical Staff membership/hospital privileges	
21. Qualified clinical supervision	
22. APA approved internship or fellowship in a forensic setting	
23. Diploma from the American Board of Professional Psychology and/or Forensic Psychology	
24. Published articles in professional journals	
25. Post graduate degree in another field	
26. Teaching collegiate or graduate level courses in Psychology	
27. Professional Organization Membership (e.g., American Psychological Association (APA), California Psychological Association, National Commission on Correctional Health Care, other State's Psychological Association Membership, etc.)	

Name: ___

Name:	

WORK EXPERIENCE	FREQUENCY LEVEL OF SKILL			KILL				
Note to Applicant: Please read instructions carefully. Under "Work				<u> </u>	· 		1	
Experience," for items #28-40: Frequency: Indicate if you have performed or supervised this task within the last 24 months; and Even if you have not performed task in the last 24 months, indicate how often you had performed this task (e.g. select one box from "Weekly," "Monthly," and "Annually" columns.) Level of Skill: Indicate the level of skill that you have in performing this task	Performed or supervised task within last 24 months		Weekly	Monthly	Annually	Have not performed this task	Performed task during training ONLY	Performed task as a regular work duty AFTER licensure
(e.g., select one box from the "Level of Skill" column.)	Per		We	ω	An	На	O Per	Per
28. Consult with medical and non-medical personnel (e.g., physical rehabilitation, education, nursing, custody, etc.) regarding program planning, implementation and evaluation.								
29. Implement time-limited projects in area of expertise to	П							
enhance existing programs. 30. Perform program evaluation studies on new and/or								
existing programs.								
31. Develop working relationships with other governmental agencies and/or entities (e.g., Department of Mental Health, County Mental Health Offices, etc.).								
32. Provide educational and training seminars on clinical topics.								
33. Train custodial and/or other non-mental health care staff on mental health issues.								
34. Develop, implement and review policies and procedures to ensure proper standardization of mental health care and compliance.								
35. Maintain awareness of inmate and/or patients' activities and their environment.								
36. Maintain safety of working areas and work materials.								
 Plan federally mandated mental health programs and other special programs. 								
38. Implement federally mandated mental health program and other special programs.								
39. Assess/screen patients to determine their clinical needs, risk levels, level of care, or appropriate program placements.								
40. Prepare clinical assessments, progress reports and treatment recommendations on assigned patients.								

Name:	

WORK EXPERIENCE, CONTINUES	FREQUENCY LEVEL OF SKILL		KILL					
Note to Applicant: Please read instructions carefully. Under "Work Experience," for items #41-51.					<u> </u>			
Frequency: Indicate if you have performed or supervised this task within the last 24 months; and Even if you have not performed task in the last 24 months, indicate how often you had performed this task (e.g. select one box from "Weekly," "Monthly," and "Annually" columns.) Level of Skill: Indicate the level of skill that you have in performing this task (e.g., select one box from the "Level of Skill" column.)	Performed or supervised task within last 24 months		Weekly	Monthly	Annually	Have not performed this task	Performed task during training ONLY	Performed task as a regular work duty AFTER licensure
41. Conduct various forms of group and individual therapy, cognitive behavior therapy and other forms of behavior modification.								
42. Maintain professional standards concerning patient confidentiality.								
43. Document patient contacts by recording assessments, progress notes, treatment plans, chronos, etc.								
44. Consult with medical and mental health personnel regarding the findings of medical examinations and evidence of organic disturbances related to behavior disorders.								
45. Select, administer, score and interpret personality, intelligence and other psychological tests.								
46. Perform crisis intervention with patients to manage psychological crises and determine the appropriate level of care.								
47. Direct treatment of patients to reduce symptom severity.								
48. Produce psychological reports to provide information to specific agencies as required.								
49. Participate in quality management activities and committees, and/or peer review to identify clinical areas that need improvement.								
50. Conduct psycho-educational groups, pre-release groups and individual therapy.								
51. On request, testify as an expert witness in court proceedings.								

THE FOLLOWING TWO AREAS ARE FOR SENIOR PSYCHOLOGIST, CF. (SUPERVISOR) CANDIDATES
ONLY	

If you are only applying for the Senior Psychologist (Specialist), CF examination, please proceed to the "Conditions of Employment and Recruitment Questionnaire" pages.

SUPERVISORY/ADMINISTRATIVE EXPERIENCE	FREQUENCY LEVEL OF SKILL		(II I					
Note to Applicant: Please read instructions carefully. Under "Work Experience," for items #52-58: Frequency: Indicate if you have performed or supervised this task within the last 24 months; and Even if you have not performed task in the last 24 months, indicate how often you had performed this task (e.g. select one box from "Weekly," "Monthly," and "Annually" columns.) Level of Skill:	Performed or supervised task within last 24 months			-		Have not performed this task	Performed task during training ONLY	Performed task as a regular work Guty AFTER licensure
Indicate the level of skill that you have in performing this task (e.g., select one box from the "Level of Skill" column.)	Perform last 24 ı		Weekly	Monthly	Annually	Have no	Perform	Perform duty AF
52. Coordinate the work of a multidisciplinary treatment staff for a specific mental health program.								
53. Supervise the clinical work of psychologists or other clinicians in areas such as program operation and evaluation, psychological assessments and/or outcome-based treatment modalities of inmate-patients.								
54. Participate in supervisory meetings, and/or medical staff committees.								
 Participate in the recruitment, selection and hiring of mental health staff. 								
56. Oversee the training and development of staff.								
 Initiate and/or participate in the disciplinary process of mental health staff. 								
58. Write corrective action plans, and/or administrative reports.								

Name: _

Name:	·
SUDEDVISION OF V	ARIOUS DISCIPLINES EXPERIENCE
Please check the bolicense.	ox(es) that indicates the classification(s) you have functionally supervised <u>after</u> receiving your
59.	Psychiatrist
60.	Psychologist
61. 🗌	Psychometrist
62.	Social Workers
63.	Marriage and Family Therapists
64.	Substance Abuse Counselors
65.	Recreational Therapists
66.	Registered Nurses
67.	Psychiatric Technicians
68.	Interns/Practicum Students

Name:					
If you ar you spec waivers inactive or are no	LEASE MARK THE APPROPRIATE Be successful in this examination, your cify on this form. If, after you are co and/or you do not reply promptly to th, it cannot be reactivated. Therefore	SOX(ES) OF Normal managements and some contact, you before you ation, do not a be certified to the contified to the certified		ED A JOB IN Leading to the control of the charged of the control o	ancies according to the conditions with a waiver. After three such LISTS, once your name is placed If you are not planning to relocate
Please n	nark the appropriate box(es) - you may		OF APPOINTMENT YOU WILL ACCEPT Any" if you are willing to accept any type of em	ployment.	
		R) Permanen			□ (A) Any
	e marked and you receive an appoir s.	ntment other	than permanent full-time, your name will co	ontinue to be o	considered for permanent full-time
	NOTE: California State Prison	has been ab	breviated to "CSP." Youth Correctional Facili	ity has been ab	breviated to "YCF.
	5) ANYWHERE IN THE STATE - If	this box is	marked, no further selection is necessary.		
		PPER NORTH	HERN REGION – If this box is marked, no fu	ırther selectio	n is necessary.
□ 0802	Pelican Bay State Prison Crescent City, Del Norte County		California Correctional Center Susanville, Lassen County	□ 1805	High Desert State Prison Susanville, Lassen County
	□ 7231 NOR	THERN REG	BION – If this box is marked, no further sele	ction is neces	sary.
□ 0309	ADUL Mule Creek State Prison	T FACILITIE. □ 3417	S: Richard A. McGee Correctional		FACILITIES: Preston YCF
	Ione, Amador County	L 0+11	Training Center,		Ione, Amador County
□ 3423	CSP, Sacramento Represa, Sacramento County	□ 3901	Galt, Sacramento County Deuel Vocational Institution	□ 3908	O.H. Close YCF Stockton, San Joaquin County
□ 4804	California Medical Facility		Tracy, San Joaquin County	□ 3917	N.A. Chaderjian YCF
□ 2102	Vacaville, Solano County CSP, San Quentin	□ 4811	CSP, Solano Vacaville, Solano County	□ 3907	Stockton, San Joaquin County Northern California YCF
	San Quentin, Marin County	□ 5505	Sierra Conservation Center		Stockton, San Joaquin County
□ 3400	Headquarters Sacramento, Sacramento County		Conservation Camp Facility Jamestown, Tuolumne County	□ 0311	Pine Grove Youth Pine Grove, Amador County
□ 3404	Folsom State Prison Represa, Sacramento County				
	_	TDAL DECIC	NN If this have is marked no further colocit	iam ia maaaaa	
	ADUL	T FACILITIE		ion is necessa	ry.
□ 1015	Pleasant Valley State Prison Coalinga, Fresno County	□ 2003	Central California Women's Facility Chowchilla, Madera County		
□ 1513	Wasco State Prison		Valley State Prison for Women		
□ 1514	Reception Center, Wasco, Kern Co. North Kern State Prison		Chowchilla, Madera County Correctional Training Facility		
	Delano, Kern County		Soledad, Monterey County		
□ 1522	Kern Valley State Prison Delano, Kern County	□ 2708	Salinas Valley State Prison Soledad, Monterey County		
□ 1605	Avenal State Prison	□ 4005	California Men's Colony		
□ 1606	Avenal, Kings County CSP, Corcoran	□ 1608	San Luis Obispo, San Luis Obispo County California Substance Abuse Treatment		
	Corcoran, Kings County		Facility, Corcoran, Kings County		
		THERN REG	ION – If this box is marked, no further selec		sary. FACILITIES:
□ 1307	Calipatria State Prison		Chuckawalla Valley State Prison	□ 1967	Southern Youth Correctional
□ 1308	Calipatria, Imperial County (North) Centinela State Prison	□ 3329	Blythe, Riverside County Ironwood State Prison		Reception Center & Clinic Norwalk, Los Angeles County
- 4500	Imperial, Imperial County (South)		Blythe, Riverside County		Ventura YCF
⊔ 1503	California Correctional Institution Tehachapi, Kern County	⊔ 3612	California Institution for Men Chino, San Bernardino County	(Camarillo, Ventura County
□ 1995	CSP, Los Angeles	□ 3613	California Institution for Women		
□ 3310	Lancaster, Los Angeles County California Rehabilitation Center	□ 3715	Corona, San Bernardino County R. J. Donovan Correctional Facility		
	Norco, Riverside County		at Rock Mountain San Diego, San Diego County		
			or availability for employment at the following A 94283-0001, Attn: Customer Service Cen		OCR, Human Resources, Office

Name:
RECRUITMENT QUESTIONNAIRE
These questions are not part of the examination but are for the hiring authority's information.
Check the box that best describes how you found out about the Senior Psychologist (Specialist) and/or Supervisor, Correctional Facility Examination?
1. How did you hear about the position?
College Recruitment CDCR Employee/Relative CDCR Website CCHCS Website Job Fair/Career Event (California) Job Fair/Career Event (Out-side California) Advertisement in Magazine/Journal Mailer Newspaper Internet Search (Career Builder, Google, AOL, etc.) State Personnel Board (SPB) 2. What was you reason for selecting CDCR as your place of employment?
Competitive Salary Benefits Retirement Career Challenge Gain Experience in a Correctional Setting Flexible Shifts Opportunity All of the above